

Adult Ministries Connection Coordinator

SOUTHSIDE CHURCH | Part-Time

PURPOSE STATEMENT

Join our team and our mission to inspire people to follow Jesus! Are you passionate about helping others find their community? As the Adult Ministries Connections Coordinator, your purpose will be to provide proactive follow-up and create clear, welcoming pathways for adults to meaningfully connect through groups, care, Starting Point, missions, and events.

KEY ATTRIBUTES

We are looking for someone who is exceptionally warm, relational, highly organized, and a true team player. You should possess strong written and verbal communication skills, be capable with technology and databases, and above all, be deeply aligned with Southside's mission to serve our community.

RESPONSIBILITIES

Connect: Help us achieve an incredible win: ensuring every adult feels noticed, welcomed, and personally guided toward their next step.

Support: Be the compassionate guide that ensures adults in need of care or discipleship are shepherded into the right environments.

Communicate: Help us make sure our AME environments are clear, compelling, and inviting for adults ready to take their next step.

WORK HOURS

This is a part-time role requiring **20 hours per week**. The typical schedule runs from Sunday to Thursday, with weekly hours adjusting to support events. Occasional nights, weekends, and holidays are required to facilitate our mission, and your actual schedule will be determined collaboratively with your manager.

REPORTS TO

Adult Ministries Multi-Campus Director

HOURLY PAY / SALARY

Based on education and experience



**SOUTHSIDE
CHURCH**

southside.org